



NORTHVIEW FUND

INSIDER TRADING POLICY

As of November 2, 2020

1. Introduction

This Insider Trading Policy (“**Policy**”) has been adopted by Northview Fund (collectively with its subsidiaries and entities controlled by it, the “**Fund**”) to assist Fund Personnel (as defined below) in ensuring that any purchase or sale of securities occurs without actual or perceived violation of applicable securities laws. Fund Personnel have the ultimate responsibility for complying with applicable securities laws and should obtain additional guidance, including independent legal advice, as may be appropriate for their own circumstances.

The Fund encourages all its employees, officers and trustees to become securityholders of the Fund on a long-term investment basis. These individuals and other Fund Personnel will from time to time become aware of Fund developments or plans or other information that may affect the value of the Fund’s securities before these developments, plans or information are made public.

In particular, each of the following is against the law, may expose applicable individuals to criminal prosecution or civil lawsuits, can harm their reputation, and could result in the termination of their employment or appointment with or engagement by the Fund (as defined below):

- (a) trading securities of the Fund while in possession of information (i) that has not been generally disclosed and (ii) the disclosure of which would reasonably be expected to have a significant effect on the market price or value of the Fund’s securities or that could affect the decision of a reasonable investor (known as “**insider trading**”);
- (b) subject to limited exceptions described in this Policy, disclosing such information to a third party before it has been generally disclosed (known as “**tipping**”); or
- (c) subject to limited exceptions described in this Policy, recommending or encouraging a third party to purchase or sell the Fund’s securities while in possession of such information (known as “**recommending**”).

Such action will also result in a lack of confidence in the market for the Fund’s securities, harming both the Fund and its securityholders. Accordingly, the Fund has established this Policy to assist Fund Personnel in complying with the prohibitions against insider trading, tipping and recommending. The procedures and restrictions set forth in this Policy are only a general framework, designed to assist Fund Personnel in understanding and not engaging in insider trading, tipping or recommending, or otherwise being perceived as having violated such prohibitions under law. However, Fund Personnel have the ultimate responsibility for complying with applicable laws and should obtain additional guidance, including independent legal advice, as may be appropriate for their own circumstances.

The Board of Trustees of the Fund (the “**Board**”) will designate one or more individuals from time to time as Insider Trading Policy Administrators for the purpose of administering this Policy. At the date hereof, the designated Insider Trading Policy Administrators are the Chief Financial Officer and the Vice President, Legal and Corporate Secretary of the Fund. This Policy has been reviewed and

approved by the Board and may be reviewed and updated periodically by the Board. Any amendments to this Policy shall be subject to approval by the Board.

2. Application

(1) Persons that are Subject to this Policy

The following persons are required to observe and comply with this Policy:

- (a) all trustees, officers and employees of the Fund;
- (b) all individuals acting in the capacity of officers or employees of the Fund or performing a policy-making function in respect of the Fund;
- (c) any other person retained by or engaged in business or professional activity with or on behalf of the Fund (such as a consultant, independent contractor or advisor);
- (d) any family member, spouse or other person living in the same household as, or a dependent child of, any of the above-mentioned persons; and
- (e) partnerships, trusts, corporations, registered retirement savings plans and similar entities over which any of the above-mentioned persons exercise control or direction.

For the purposes of this Policy, the persons listed above are collectively referred to as “**Fund Personnel**”. Paragraphs (d) and (e) should be carefully reviewed by Fund Personnel as those paragraphs have the effect of making various family members or holding companies or trusts of the persons referred to in paragraphs (a), (b) or (c) subject to the Policy.

Fund Personnel should also be aware that while this Policy only applies to the foregoing persons, the laws underlying the procedures and restrictions set forth in this Policy are also generally applicable to, among others, associates of Fund Personnel, persons retained by or engaged in business or professional activity with or on behalf of the Fund (such as a consultant, independent contractor or adviser), and further insiders of the Fund (such as 10% securityholders and their trustees and officers)

(2) Trades that are Subject to this Policy

Under this Policy, all references to trading in securities of the Fund include: (i) any sale or purchase of securities of the Fund, and (ii) any derivatives-based or other transaction, agreement, arrangement or understanding, or material amendment or termination thereof, that has the effect of altering Fund Personnel’s economic exposure to the Fund and would be required to be reported in accordance with applicable laws or regulations (including National Instrument 55-104 – *Insider Reporting Requirements and Exemptions*, Part XXI of the *Securities Act* (Ontario) and the guidance in Staff Notice 55-312 – *Insider Reporting Guidelines for Certain Derivative Transactions (Equity Monetization)*).

3. Inside Information

“**Inside Information**” means:

- (a) a change in the business, operations or capital of the Fund that would reasonably be expected to have a significant effect on the market price or value of the securities of the Fund (which includes any decision to implement such a change by the Board or by senior management who believe that confirmation of the decision by the Board is probable);

- (b) a fact that significantly affects, or would reasonably be expected to have a significant effect on, the market price or value of the securities of the Fund; or
- (c) any information that a reasonable investor would be likely to consider important in deciding whether to buy, hold or sell securities of the Fund, in each case, which has not been generally disclosed to the public.

Examples of information that may constitute Inside Information are set out in Schedule "A" attached hereto. **It is the responsibility of any Fund Personnel contemplating a trade in securities of the Fund (or any discussion concerning the Fund or its securities) to determine prior to such trade (or discussion) whether he or she is aware of any information that constitutes Inside Information. If in doubt, the individual should consult with an Insider Trading Policy Administrator.**

4. Prohibition Against Trading on Inside Information

Fund Personnel must not purchase, sell or otherwise trade securities of the Fund with the knowledge of Inside Information until:

- (a) 24 hours after the disclosure to the public of the Inside Information, whether by way of press release or a filing made with securities regulatory authorities; or
- (b) the Inside Information ceases to be material and Fund Personnel are so advised by the Insider Trading Policy Administrators (e.g. a potential transaction that was the subject of the information is abandoned).

In addition, Fund Personnel must not make any trades in securities of the Fund during the blackout periods described in section 6 of this Policy.

5. Prohibition Against Speculating, Short-Selling and Hedging

Certain types of trades in securities of the Fund by Fund Personnel can raise particular concerns about potential breaches of applicable securities law or that the interests of the persons making the trade are not aligned with those of the Fund. Fund Personnel are therefore prohibited at any time from, directly or indirectly, undertaking any of the following activities:

- (a) speculating in securities of the Fund, which may include buying with the intention of quickly reselling such securities, or selling securities of the Fund with the intention of quickly buying such securities (other than in connection with the acquisition and sale of securities issued under any Fund benefit plan or arrangement);
- (b) buying the Fund's securities on margin;
- (c) short selling a security of the Fund or any other arrangement that results in a gain only if the value of the Fund's securities declines in the future;
- (d) selling a "call option" giving the holder an option to purchase securities of the Fund;
- (e) buying a "put option" giving the holder an option to sell securities of the Fund; and
- (f) purchasing financial instruments, including prepaid variable forward contracts, equity swaps, collars, or units of exchange funds, that are designed to hedge or offset a decrease in the market value of securities of the Fund (or equivalents such as share units, the value of which is derived from equity securities of the Fund) held, directly or indirectly, by such Fund Personnel, including equity securities granted as compensation.

6. Restrictions on Trading of Fund Securities

(1) Scheduled Blackout Periods

No Fund Personnel shall trade in securities of the Fund during the period commencing on the first day following the last month of each fiscal quarter and ending 24 hours following the issue of a press release in respect of the Fund's interim or annual financial statements (otherwise known as a "blackout period"). **Notwithstanding the above, Fund Personnel are never permitted to trade with knowledge of any Inside Information, regardless of whether or not there is a blackout period in effect.**

(2) Extraordinary Blackout Periods

Additional blackout periods may be prescribed from time to time by the Insider Trading Policy Administrators at any time at which it is determined there may be undisclosed Inside Information concerning the Fund that makes it inappropriate for Fund Personnel to be trading. In such circumstances, the Insider Trading Policy Administrators will issue a notice instructing these individuals not to trade in securities of the Fund until further notice. This notice will contain a reminder that the fact that there is a restriction on trading may itself constitute Inside Information or information that may lead to rumours and must be kept confidential.

(3) Discretionary Exemptions

Individuals subject to a blackout period who wish to trade securities of the Fund may apply to an Insider Trading Policy Administrator for approval to trade securities of the Fund during the blackout period, including through use of an automatic securities disposition plan that complies with applicable securities laws. Any such request should describe the nature of and reasons for the proposed trade. The Insider Trading Policy Administrator will consider such requests and inform the requisitioning individual whether or not the proposed trade may be made (or plan entered into). The requisitioning individual may not make any such trade until he or she has received the specific approval from an Insider Trading Policy Administrator.

7. Prohibition Against Tipping or Recommending

Fund Personnel are prohibited from communicating Inside Information to any non-Fund Personnel, unless disclosure is:

- (a) in the necessary course of the Fund's business;
- (b) compelled by law; or
- (c) expressly authorized by the Insider Trading Policy Administrators.

In order for Fund Personnel to be permitted to communicate Inside Information in the necessary course of the Fund's business (a)(i) the person receiving such information must first enter into a confidentiality agreement in favour of the Fund (which should contain, among other things, an acknowledgement by the recipient of the requirements of applicable securities laws relating to such recipient trading securities with knowledge of a material fact or material change in respect of the Fund that has not been generally disclosed and to such recipient disclosing information to another person or company such material fact or material change) or (ii) the disclosing Fund Personnel must make sure that the person receiving such information understands their legal obligations with respect to Inside Information and there must be no ground for the disclosing Fund Personnel to believe that the Inside Information will be used or disclosed contrary to applicable law by the person receiving such information and (b)

the disclosure must be made pursuant to the proper performance by such Fund Personnel of his or her duties on behalf of the Fund.

Subject to the above, Inside Information is to be kept strictly confidential by all Fund Personnel until after it has been generally disclosed to the public. Discussing Inside Information within the hearing of, or leaving it exposed to, any person who has no need to know is to be avoided at all times.

Fund Personnel with knowledge of Inside Information shall not recommend or encourage any other person to trade in the securities of the Fund (other than as required in the necessary course of business), regardless of whether the Inside Information is specifically communicated by Fund Personnel to such person.

If any Fund Personnel has any doubt with respect to whether any information is Inside Information or whether disclosure of Inside Information, or recommending or encouraging trading in Fund securities, is in the necessary course of business, the individual is required to contact an Insider Trading Policy Administrator.

8. Securities of Other Companies

In the course of the Fund's business, Fund Personnel may obtain information about another publicly-traded issuer that has not been generally disclosed to the public. Securities laws generally prohibit such Fund Personnel from trading in securities of that other issuer while in possession of such information or communicating such information to another person. The restrictions set out in this Policy apply to all Fund Personnel with respect to trading in the securities of another issuer while in possession of such information, communicating such information to any person, and recommending or encouraging any person to trade in securities of such another publicly-traded issuer, whether such issuer's securities are publicly-traded within Canada or otherwise.

9. Reporting Requirements

The trustees, certain officers and certain other employees of the Fund and the Asset Manager are "Reporting Insiders" under applicable securities laws. Reporting Insiders are required to file reports with Canadian provincial securities regulators (generally within 5 days) of any direct or indirect beneficial ownership of, or control or direction over, securities of the Fund and of any change in such ownership, control or direction with Canadian securities regulatory authorities pursuant to the electronic filing system known as SEDI. In addition, Reporting Insiders must also file reports in respect of interest in, or right or obligation associated with, a related financial instrument (i.e., a derivative) involving a security of the Fund, as well as any monetization transaction, secured loan with recourse limited to securities of the Fund, or similar arrangement, trade or transaction that changes the Reporting Insider's economic exposure to or interest in securities of the Fund, which may not necessarily involve a purchase or sale.

It is the responsibility of each Reporting Insider (and not the Fund or its legal advisors) to comply with these reporting requirements. Reporting Insiders may contact **the Vice President, Legal and Corporate Secretary** of the Fund and request that he or she file their insider reports on SEDI.

A person that is uncertain as to whether he or she is a Reporting Insider or whether he or she may be eligible to be exempted from these requirements should contact an Insider Trading Policy Administrator.

10. Penalties and Civil Liability

(1) Insider Trading, Tipping and Recommending Prohibitions

The applicable securities laws that impose insider trading, tipping and recommending prohibitions also impose substantial penalties and civil liability for any breach of those prohibitions, namely, depending on the violation:

- (a) fines of up to \$5,000,000 and four times the profit made or loss avoided;
- (b) prison sentences for a term not exceeding 10 years for insider trading, and five years for tipping or recommending;
- (c) civil liability for compensation to the seller or purchaser of the relevant securities for damages as a result of the trade; and
- (d) public interest orders such as trading bans and bans against acting as a director, trustee or officer of a public issuer and acting as or becoming a registrant.

Where an issuer is found to have committed an offence, the directors, trustees, officers and supervisory Fund Personnel of the issuer may be subject to the same or additional penalties.

(2) *Insider Trade Reporting*

Failure to file an accurate insider report within the required time period is also an offence under securities laws and may result in one or more of the following:

- (a) the imposition of a late filing fee;
- (b) the Reporting Insider being identified as a late filer on a public database of late filers maintained by certain securities regulatory authorities;
- (c) the issuance of a cease trade order that prohibits the Reporting Insider from directly or indirectly trading in or acquiring securities or related financial instruments of the applicable issuer or any publicly-traded issuer in Canada until the failure to file is corrected or a specified period of time has elapsed; or
- (d) in appropriate circumstances, enforcement proceedings.

11. Enforcement

All trustees, directors, officers, employees and consultants of the Fund and the Asset Manager will be provided with a copy of this Policy. It is a condition of their appointment, employment or engagement that each of these persons at all times abide by the standards, requirements and procedures set out in this Policy unless an authorization to proceed otherwise is received from an Insider Trading Policy Administrator. Any such person who violates this Policy may face disciplinary action up to and including termination of his or her employment or appointment with or engagement by the Fund or the Asset Manager without notice. The violation of this Policy may also violate certain securities laws. If it appears that Fund Personnel may have violated such securities laws, the Fund may refer the matter to the appropriate regulatory authorities, which could lead to penalties, fines or imprisonment.

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Should you have any questions or wish information concerning the above, please contact an Insider Trading Policy Administrator:

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This Insider Trading Policy is intended as a component of the flexible governance framework within which the Board, assisted by its committees, supervises the management of the business and affairs of the Fund. While it should be interpreted in the context of all applicable laws, regulations and listing requirements, as well as in the context of the Fund's Declaration of Trust, it is not intended to establish any legally binding obligations.

SCHEDULE "A"

Common Examples of Inside Information

The following examples are not exhaustive.

- proposed changes in capital structure including unit splits and unit distributions
- material increases or decreases in the amount of indebtedness
- proposed changes in corporate structure including amalgamations and reorganizations
- material acquisitions or dispositions of assets
- material changes or developments in contracts which would materially affect earnings or funds from operations upwards or downwards
- material changes in the business of the Fund
- changes in senior management or control of the Fund
- bankruptcy or receivership
- changes in the Fund's auditors
- information regarding the financial condition and results of operations of the Fund
- material legal proceedings
- defaults in material obligations
- transactions with trustees, officers or principal unitholders