



POSITION DESCRIPTION

COMMITTEE CHAIRS

As of November 2, 2020

The Board of Trustees (the “**Board**”) of Northview Fund (the “**Fund**”), is responsible for overseeing the management of, and providing stewardship over the Fund and its affairs. In furtherance thereof, the Board has delegated certain of its authority to Board committees. The chairs of such committees of the Board are principally responsible for overseeing the operations of their respective committees.

Without limitation to the foregoing, each committee chair is responsible for:

- (a) providing leadership to foster the effectiveness of the committee;
- (b) ensuring there is an effective relationship between the Board and the committee, including by providing a report to the Board on significant committee deliberations and discussions, and committee recommendations, at the next regular Board meeting following each committee meeting;
- (c) in consultation with the other members of the committee and the Board, where appropriate, preparing the agenda for each meeting of the committee;
- (d) ensuring all committee members receive, in a timely manner, the information required for the proper performance of their duties, including information relevant to each meeting of the committee;
- (e) working with the Chairman of the Board to ensure the committee is provided with the resources to permit it to carry out its responsibilities and bringing to the attention of the Chairman of the Board any issues that are preventing the committee from being able to carry out its responsibilities;
- (f) chairing committee meetings, including stimulating debate, providing adequate time for discussion of issues, facilitating consensus, encouraging full participation and discussion by individual members and confirming that clarity regarding decision-making is reached and accurately recorded;
- (g) ensuring the appropriate charter for the committee is in effect and assisting the Governance and Nominating Committee in making recommendations for amendments to the charter;
- (h) together with the Governance and Nominating Committee, ensuring an appropriate system is in place to evaluate the performance of the committee as a whole and, if desired, the committee’s individual members, and making recommendations to the Governance and Nominating Committee for changes when appropriate; and

- (i) providing additional services required by the Board and the committee.

This position description will be reviewed periodically by the Governance and Nominating Committee, with any amendments to be effective upon approval by the Board.

Reviewed and approved effective November 12, 2021.